



Hospitality Coordinator

Disturbed Soil is seeking a hospitality coordinator responsible for ensuring the success of show and event productions by creating and maintaining a professional, warm and welcoming backstage experience.

WHAT YOU'LL DO

- Display a professional and personable attitude with both touring and venue personnel
- Maintain back of house hospitality expectations acting as brand ambassador and ensuring a service culture
- Act as point of contact for all back of house hospitality needs for touring personnel
- Work with both local and touring production teams to advance hospitality needs
- Purchase and place hospitality items in dressing rooms as requested in advance process
- Perform pre and post show walk through to make ready all backstage artist & touring crew areas and communicate any facility needs
- Coordinate and deliver food and beverage to touring personnel
- Maintain cash and receipts throughout the day
- Communicate and maintain show-by-show hospitality budgets
- Assist with miscellaneous production projects as directed
- Ensure that backstage areas are maintained as clean and free of clutter

WHAT YOU'LL BRING

- Courteous, observant, professional, reliable, team attitude
 - Safe driving habits
 - Valid driver's license over the age of 21 years
 - Availability to work irregular, long hours including nights, weekends, holidays (typical show day may be 16-18 hours)
 - Ability to lift up to 50 lb using proper lifting techniques and spend hours standing, walking and working both indoors and outdoors
 - Ability to work independently with strong attention to detail and ability to problem solve
 - Ability to thrive in fast-paced, often loud and stressful environment
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